

Agenda

Cabinet

This meeting will be held on:

Date: **Wednesday 11 February 2026**

Time: **6.00 pm**

Place: **Long Room - Oxford Town Hall**

For further information please contact:

Dr Brenda McCollum, Committee and Member Services Officer,
Committee Services Officer

① 01865 252784

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may submit a question about any item for decision at the meeting in accordance with the [Cabinet's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Details of how City Councillors and members of the public may engage with this meeting are set out later in the agenda. Information about recording is set out later in the agenda and on the [website](#)

Please contact the Committee Services Officer to submit a question; to discuss recording the meeting; or with any other queries.

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mycouncil.oxford.gov.uk.*

All public papers are available from the calendar link to this meeting once published

Cabinet Membership

Councillors: Membership 10: Quorum 3: No substitutes are permitted.

Leader/ Chair

Cabinet Members

Councillor Susan Brown	Leader, Partnership Working
Councillor Ed Turner	Deputy Leader (Statutory) - Finance and Asset Management
Councillor Lubna Arshad	Cabinet Member for a Safer Oxford
Councillor Nigel Chapman	Cabinet Member for Citizen Focused Services and Council Companies
Councillor Alex Hollingsworth	Cabinet Member for Planning and Culture
Councillor Chewe Munkonge	Cabinet Member for a Healthy, Fairer Oxford and Small Business Champion
Councillor Anna Railton	Cabinet Member for a Zero Carbon Oxford
Councillor Linda Smith	Cabinet Member for Housing and Communities

Apologies received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

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Agenda

Items to be considered at this meeting in open session (part 1) and in confidential session (part 2).

Future items to be discussed by the Cabinet can be found on the Forward Plan which is available on the Council's [website](#)

	Pages
1 Apologies for Absence	
2 Declarations of Interest	
3 Minutes of the previous meeting	13 - 26
	<p>Recommendation: That Cabinet resolves to approve the minutes of the meeting held on 21 January 2026 as a true and accurate record.</p>
4 Addresses by members of the public	
	<p>Public addresses relating to matters of business for this agenda, up to five minutes is available for each public address.</p>
	<p>The request to speak accompanied by the full text of the address must be received by the <u>Director of Law, Governance and Strategy</u> by 5.00 pm on Thursday the 5th of February 2026.</p>
5 Councillor addresses on any item for decision on the Cabinet agenda	
	<p>Councillor addresses relating to matters of business for this agenda, up to five minutes is available for each address.</p>
	<p>The request should be received by the <u>Director of Law, Governance and Strategy</u> by 5.00 pm on Thursday the 5th of February 2026.</p>
6 Councillor addresses on Neighbourhood Issues	
7 Items raised by Cabinet Members	

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8 Reports from the Scrutiny Committee

The Scrutiny Committee will meet on 03 February 2026 to consider the following items. Report and recommendations, including those from its working groups, will be published as a late supplement.

- Debt Recovery Procedure
- Noticeboards Update
- AI Strategy
- Budget Review Group Report

9 Pride in Place Programme

27 - 86

The Deputy Chief Executive - Citizen and City Services submitted a report to request that Cabinet accept grant funding of up to £20m and to accept role as accountable body for the Greater Leys Pride in Place programme.

Cabinet is recommended to:

1. Approve proposals to support the Ministry of Housing, Communities & Local Government (MHCLG) Phase 2 Pride in Place Programme (Greater Leys) (PiPP (Greater Leys)), accept receipt of MHCLG funding of up to £20m for the same, and accept role as accountable body for the PiPP (Greater Leys) funds.
2. Delegate authority where not already delegated under the Council's constitution to the Director of Communities and Citizens' Services and Director of Economy, Regeneration and Sustainability, in consultation with the Council's Section 151 Officer and the Director of Law, Governance, and Strategy, and the Cabinet member for Housing and Communities to work with the PiPP (Greater Leys) Chair and Neighbourhood Board to:
 - a. Enter into the Memorandum of Understanding (MoU) as required by MHCLG on behalf of the Council as accountable body;
 - b. Make all necessary arrangements to receive the funding as provided by MHCLG under the MoU;
 - c. Agree with MHCLG any extensions to the 'default' area boundary of PiPP;
 - d. Allocate the funding to third parties as required by the PiPP (Greater Leys) and enter into any necessary agreements to enable this;

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- e. Undertake the necessary procurements; and
- f. Enter into contracts as required to support the PiPP (Greater Leys).

10 Council Tax Reduction Scheme

87 - 142

The Group Finance Director submitted a report to request that Cabinet delegate responsibility for the local Council Tax Reduction Scheme for 2026/27 to the Section 151 Officer. To note that the current 2025/26 scheme has been through a public consultation and the report sets out the proposed changes with an Equality Impact Assessment.

Cabinet is recommended to:

1. Recommend to Council to agree the change to the existing Council Tax Reduction Scheme to the income bandings in accordance with Option 2 listed at paragraphs 32-37 within the report.
2. Recommend to Council to delegate authority to the Group Finance Director (Section 151 Officer) to draft the details of the new Council Tax Reduction Scheme for 2026/27

11 Air Quality Action Plan 2026-2030

143 -
226

The Director of Economy, Regeneration and Sustainability submitted a report to request that Cabinet approve adoption of Oxford's Air Quality Action Plan (2026-2030, as amended) following public consultation.

Cabinet is recommended to:

1. Approve the adoption of Oxford's Air Quality Action Plan 2026-2030

12 Capital Strategy

227 -
270

The Group Finance Director submitted a report to present the Capital Strategy for recommendation to the Council for approval.

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Cabinet is recommended to:

1. Recommend that Council approves:
The Capital Strategy attached at Appendix A.

13 Treasury Management Strategy 2026/27

271 -
316

The Group Finance Director submitted a report to request that Cabinet approve the Council's Treasury Management Strategy for 2026/27 together with the Prudential Indicators for 2026/27 to 2029/30 for recommendation to full Council for its approval.

Cabinet is recommended to:

1. Recommend that Council approves:
 - a. The Treasury Management Strategy 2026/27 as set out in paragraphs 11 to 56 of this report and the Prudential Indicators for 2026/27 – 2029/30 as set out in Appendix 2;
 - b. The Borrowing Strategy 2026/27 at paragraphs 32 to 33 of this report;
 - c. The Minimum Revenue Provision (MRP) Statement at Appendix 3 which sets out the Council's policy on charging borrowing to the revenue account;
 - d. The Investment Strategy for 2026/27 and the investment criteria as set out in paragraphs 37 to 55 of this report and in Appendix 1;
 - e. The Treasury Management Scheme of Delegation at Appendix 4

14 Long Leasehold Disposal of 16-17 Turl Street, Oxford

317 -
340

The Director of Property & Assets submitted a report to seek Cabinet's approval for the disposal of a long leasehold in 16-17 Turl Street, Oxford.

Cabinet is recommended to:

1. Approve the disposal of a long leasehold interest in 16-17 Turl Street, as set out in the report.

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2. Delegate authority to the Director Property & Assets in consultation with the Deputy Leader and Cabinet Member for Finance & Asset Management, the Director of Law, Governance & Strategy and the Group Finance Director the agreement of the detailed terms for the disposal and to enter into all necessary documentation to effect the disposal on the basis that the terms comply with s.123 of the Local Government Act 1972, where powers are not already delegated within the constitution.

15 **Procurement of a new HR and Payroll System**

341 -
390

The People Operations Manager submitted a report to Cabinet to request that Cabinet approve the procurement of a new HR and Payroll management system to replace the Council's current iTrent platform provided by Midland HR.

Cabinet is recommended to:

1. Approve the initiation of a competitive procurement process for a modern HR and Payroll management system to replace the existing platform, noting that final contract details (including duration and value) will be confirmed in a future report and will take account of Local Government Reorganisation (LGR).
2. Note a further 'Recommendation to Award' report will be presented to Cabinet following the conclusion of the procurement process, detailing the proposed supplier, confirmed contract duration, contract value, and award rationale, for approval prior to entering into any contract.
3. Delegate authority to the Chief Executive, in consultation with the Group Finance Director (Section 151 Officer) to:
 - a. Determine the final form and content of the procurement exercise;
 - b. Determine the duration of the contract; and
 - c. Delay or halt the procurement, if necessary, due to developments in respect of Local Government Reorganisation.
4. Note the anticipated financial commitment and resource implications associated with the procurement and implementation of a new HR and Payroll system, as set out in this report and approve the inclusion of an additional £250k to cover implementation costs in addition to the £75k already approved.

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Medium Term Financial Strategy 2027-28 to 2029-30 and 2026-27 Budget

391 -
578

The Group Finance Director submitted a report to Cabinet to present the outcome of the budget consultation and agree the Council's Medium Term Financial Strategy for 2027-28 to 2029-30 and 2026-27 Budget for recommendation to Council.

Recommendations: Cabinet is asked to consider the outcome of the public consultation, agree the amendments to the Consultation Budget and recommend that Council resolves to:

1. Note the approval by Cabinet on 21 January 2026 and subsequently agreed by the Council on 26 January of an increase of 4.8% i.e. CPI+1% in line with the recent Government announcement referred to in paragraph 28 from 1st April 2026, giving an average weekly increase of £8.47 per week, and a revised weekly average social rent of £143.40 as set out in Appendix 5 based on a HRA budget as set out in Appendix 4;
2. Approve the 2026-27 General Fund and Housing Revenue Account budgets and the General Fund and Housing Revenue Account Medium Term Financial Strategy as set out in Appendices 1-9, noting:
 - a. the Council's General Fund Budget Requirement of £32.185 million for 2026/27 and an increase in the Band D Council Tax of 2.99% or £10.66 per annum representing a Band D Council Tax of £367.38 per annum; and
 - b. the General Fund and Housing Revenue Account Capital Programme as shown in Appendix 6;
3. Agree the fees and charges shown in Appendix 7;

17

Award of Contract for the Provision of Microsoft Enterprise Licensing

579 -
604

The Chief Technology and Information Officer submitted a report to Cabinet to request that Cabinet approve the procurement of a three year contract for the provision of Microsoft enterprise software licensing for Oxford City Council, by calling off under Lot 3 (Software) of the Crown Commercial Service Framework Agreement ref RM6098 - Technology Products & Associated Services 2 , to ensure continuity of core digital,

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productivity, and cyber security services.

Cabinet is recommended to:

1. Approve the procurement of a three-year contract for Microsoft enterprise software licensing called-off under Lot 3 (Software) of the Crown Commercial Service Framework Agreement ref RM6098 - Technology Products & Associated Services 2.
2. Approve an initial contract value of up to £1.8m, with an additional allowance of £400,000 over three years, for inflationary uplifts and controlled licence growth.
3. Delegate authority to the Deputy Chief Executive - City and Citizens' Services, in consultation with the Monitoring Officer, Section 151 Officer and Cabinet Member for Citizen Focused Services and Council Companies, to award the contract and finalise contractual arrangements.

18 Dates of future meetings

Meetings are scheduled for the following dates:

- 18 March 2026
- 15 April 2026
- 17 June 2026

Matters Exempt from Publication

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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1

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Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Members' Code – Other Registrable Interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing** of one of your Other Registerable Interests*** then you must declare an

interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Members' Code – Non Registrable Interests

Where a matter arises at a meeting which ***directly relates*** to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under Other Registrable Interests, then you must declare the interest.

You must not take part in any discussion or vote on the matter and must not remain in the room, if you answer in the affirmative to this test:

“Where a matter affects the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest You may speak on the matter only if members of the public are also allowed to speak at the meeting.”

Otherwise, you may stay in the room, take part in the discussion and vote.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

** Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

*** Other Registrable Interests: a) any unpaid directorships b) any Body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority c) any Body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

How Oxford City Councillors and members of the public can engage at Cabinet

Addresses and questions by members of the public (15 minutes in total)

Members of the public can submit questions in writing about any item for decision at the meeting. Questions, stating the relevant agenda item, must be received by the Head of Law and Governance by 9.30am two working days before the meeting (eg for a Tuesday meeting, the deadline would be 9.30am on the Friday before). Questions can be submitted either by letter or by email (to cabinet@oxford.gov.uk).

Answers to the questions will be provided in writing at the meeting; supplementary questions will not be allowed. If it is not possible to provide an answer at the meeting it will be included in the minutes that are published on the Council's website within 2 working days of the meeting.

The Chair has discretion in exceptional circumstances to agree that a submitted question or related statement (dealing with matters that appear on the agenda) can be asked verbally at the meeting. In these cases, the question and/or address is limited to 3 minutes, and will be answered verbally by the Chair or another Cabinet member or an officer of the Council. The text of any proposed address must be submitted within the same timescale as questions.

For this agenda item the Chair's decision is final.

Councillors speaking at meetings

Oxford City councillors may, when the chair agrees, address the Cabinet on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, stating the relevant agenda items. An address may last for no more than three minutes. If an address is made, the Cabinet member who has political responsibility for the item for decision may respond or the Cabinet will have regard to the points raised in reaching its decision.

Councillors speaking on Neighbourhood issues (10 minutes in total)

Any City Councillor can raise local issues on behalf of communities directly with the Cabinet. The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, giving outline details of the issue. Priority will be given to those members who have not already addressed the Cabinet within the year and in the order received. Issues can only be raised once unless otherwise agreed by the Cabinet. The Cabinet's responsibility will be to hear the issue and respond at the meeting, if possible, or arrange a written response within 10 working days.

Items raised by Cabinet members

Such items must be submitted within the same timescale as questions and will be for discussion only and not for a Cabinet decision. Any item which requires a decision of the Cabinet will be the subject of a report to a future meeting of the Cabinet.